



The ARC Linkletter

WWW.WAYNEARC.ORG

AUGUST 2014

SPECIAL POINTS OF INTEREST:

September 1st -
Agency closed in observance of Labor Day

September 7th-13th -
DSP Recognition Week

September 9th-
Wellness Fair from 2pm-6pm and Flu Clinic 2pm-4pm @ RCC

September 10th-
Flu Clinic from 9am - 11am at Van Buren Street

September 15th -
Biometrics @ RCC

September 16th -18th
Biometrics @ Harrison

October 24th -
Toasting Possibilities Event at Blue Heron Hills from 6:30pm to 9:30pm

November 27th & 28th -
Agency closed in observance of Thanksgiving



Please submit entries for the next Linkletter no later than October 1st to Terri Skinner via email at Terri.skinner@waynearc.org

From David Calhoun, our Executive Director

I want to thank all the volunteers and golfers who again made our tournament such a successful one. The golf tournament is our largest fund raiser and we made over \$30,000 this past June. All the proceeds will go to The Arc of Wayne Foundation.

I would also like to thank you all for giving me the opportunity to meet with you this summer. I enjoy the feedback and I hope the information I presented was beneficial.

As I mentioned at the staff meetings the Board of Directors and the members of Wayne ARC at this past May's Annual Meeting approved a new Vision Statement and Values for the Agency. The Mission has remained the same. These will be posted throughout the Agency in early fall.

Mission:

Wayne ARC, a parent based organization, advocates for and serves persons of all ages with or without special needs. The Agency assists individuals in taking their full, independent, productive place in society through an array of quality individualized services.

Vision Statement:

Wayne ARC will be the leading provider of innovative quality supports and services promoting independence, choice and community integration. Our organization will promote excellence at every level through an environment of mutual respect and continued professional and personal development.

Values:

- ◆ Respect
- ◆ Integrity
- ◆ Innovation
- ◆ Diversity
- ◆ Empowerment

I see these values displayed and carried out every day by our staff toward the people we serve and I thank you for your service to them. Enjoy the rest of the summer.

Bright Spots

Craig Smith
Jodi Rotach
Becky Derks
Judy Andrews
Pam Precourt
Lacey Hendershot
Matt Sherman
Janet McIntyre
Tammy Jeffrey

Diane DiFranco
Precious Snyder
Darlene Priest
Linda Stowell
Larry Humphres
Margaret DeJohn
Sue Mulberry
Tiffany DeCook
Terri Skinner

Day Hab Updates

The Wayne ARC Day Hab has had some exciting recent changes. We have expanded our volunteer opportunities, redefined program spaces, increased community inclusion opportunities, and increased integration both internally and externally.

The Day Hab has taken on oversight of the greenhouse. The greenhouse team grew vegetable plants that were available for the public to purchase. Over the last few months the greenhouse made approximately \$900 in sales. The greenhouse team also started a community garden out at Jeffery Road with the hope of selling the produce. Currently the greenhouse team is preparing mums for the fall, and is selling house plants. This has been a wonderful opportunity for everyone participating.

The volunteer opportunities in Day Hab have increased significantly in the last few months. There is a regular group of volunteers, comprised of six individuals and one staff member. This group goes out every day and participates in a variety of volunteer placements, with the goal to be out in the community a majority of the program day. This group has formed a great bond and looks forward to their adventures in volunteering every single day.



Everyone in Day Hab has the opportunity to volunteer. Our volunteer opportunities include the Adopt-A-Trail program along the Erie Canal, Meals on Wheels, Green Angels, Volunteers of America, Wayne County Humane Society, Cracker Box Palace, House of Concern, Literacy Volunteers and the Wayne County Community Gardens Project. The program is currently working on a partnership with the Montezuma Wetlands Complex in Savannah, NY.

Beginning in August our Day Hab program will be increasing internal participant integration. Three of the five program areas have been redefined. The new program spaces will facilitate integrated groups. These spaces will now have programming related to Creative Arts, Health & Wellness, and Socialization through Recreation. These areas will help with our objective to bring quality integrated programming to the participants we serve. Currently, Frank Trenchard has been doing a wonderful job of facilitating integrated groups. Frank has established a monthly calendar where individuals select the programs in which they wish to participate.

Please feel free to stop by the program and check in on our progress. We invite you to ask questions and provide us with feedback. Progress has been steady, and we continue to work hard. We are working diligently to provide the most unique and integrated, quality services that we can.

Biometric Screening

Your opportunity to receive free biometric screening is coming next month.

You can participate even if you do not have your insurance through Wayne ARC.

Look for posters and email with more information coming soon!

From Across The Canal...

Roosevelt
Childrens Center

The children just finished summer program. This time of transition always brings cheers and tears for both staff and students. In May a parent survey was distributed to the parents of the children we currently serve. We received 79 completed surveys which is about a 50% response rate. The responses to all the questions were overwhelmingly positive. Parents were also given the opportunity to provide comments to the questions. Once again many of the comments were positive but we did receive some very good constructive criticism which we will take into consideration as we look to make improvements to our program. I'm proud to say, as evidenced by this survey, that RCC is the best preschool program in our area!!

Agency Golf Tournament

Wayne ARC Tournament raises funds to benefit the Arc of Wayne Foundation

Wayne ARC raised over \$30,000. at their 32nd Annual Golf Tournament held at Wayne Hills Country Club on the 23rd of June. We were proud to once again have Lyons National Bank as our overall sponsor. Platinum Sponsors of the event were Ely & Leene, Mead & Maloy, Dobbins Drugs / Old Lyons Hardware and Relph Benefit Advisors. The success of this tournament is attributed to generous sponsorship, enthusiastic golfers and countless contributions of time and energy by committee members and volunteers. The committee is comprised of Steve Felker and Tim Cappon (Ely & Leene/Mead-Maloy Agency) both having served for 26 years, Darren Brentnall (Lyons National Bank) , John Tickner (1420 WACK/ Big Dog Country), David Calhoun, Executive Director of Wayne ARC, and Tracy Crosby, Sue Kell, Terri Skinner and Sue Bryant all of Wayne ARC. Prior to play, golfers were treated to a powerful rendition of the Star Spangled Banner by Patricia Grimes who is served by Wayne ARC. We were also delighted to have Katie Vowell and Thomas DePew, also served by Wayne ARC, join us for the day.



The tournament boasts several events – most notably a hole in one contest sponsored by Concord Ford, a putting contest and a closest to the pin contest in memory of Bill Patterson, the founder of the event. The putting contest this year was sponsored by Wayne Cooperative Insurance Company and was by won by Dan O'Bine who received a patio set donated by Old Lyons Hardware. The memorial closest to the pin contest sponsored by Ely & Leene Mead & Maloy Insurance Agency was won by Bill Kaminski who received a \$250.00 cash prize. The winning scratch foursome was Bob Lyons, Dave DePauw, Jim Loson and Mark Peake. The winning net four-some was Nadi Bueso, Jorge Bueso, Sandy Bueso and Chris Parker. The winner of our annual 50/50 raffle was Sunday Godfrey. The generosity of the day was overwhelming and so appreciated.



The Arc of Wayne Foundation was created to exclusively support Wayne ARC by conducting fund raising activities, soliciting and accepting donated funds, grants, bequests, devises, trust remainders, and other gifts and donations, and managing, administering and distributing funds and/or assets to or for the benefit of Wayne ARC.

To view photos from this event, connect with us on facebook.



Justice Center Update

We have arrived at the one-year mark for the implementation of the NYS Justice Center for People with Special Needs. The Justice Center has established a set of uniform standards to be implemented for the protection of people receiving services from facilities and programs that are certified and/or operated by a number of state agencies including OPWDD. Wayne ARC continues to work in partnership with OPWDD and the Justice Center to protect the health, safety, and dignity of the people we serve. We are committed to ensuring that all allegations of abuse and neglect are investigated and appropriate actions are taken including steps to prevent further incidents from occurring.

The Justice Center continues to make process improvements. Recent data has provided us with the following information regarding what the Justice Center has been involved in over this past year: To date, the Justice Center received 98,000 calls. Of these calls, 20,000 were not Justice Center related. The average wait time per phone call is now 18 seconds.

14,000 cases of abuse and neglect have been reported. Developmental Disability providers equaled 64% of those cases. 70% of those were found to be unsubstantiated.

Since 7/1/13 there have been 73 arrests. 40% of those were OPWDD related.

To date, unlike a number of agencies like ours, the Justice Center has not become involved in any of the reported allegations of abuse and neglect filed at Wayne ARC. The reports filed through Wayne ARC have remained internal and investigated and followed up by QA per NY State regulation.

Should the Justice Center feel it necessary to become involved in any reported allegation of abuse and neglect here at Wayne ARC the protocol is for Quality Assurance to inform involved staff and assist any involved staff through the process. In the future, should a member of the Justice Center's law enforcement team arrive unannounced to any of our locations, please immediately contact David Calhoun, Donna Granger, Colleen Thompson, Melissa Kumkey or Kevin Berry.

Please contact Colleen Thompson, Director of Quality Assurance/Corporate Compliance, at x349.

The NYS Direct Support Professionals' Code of Ethics



Promoting Physical and Emotional Well-Being

As a DSP, I am responsible for supporting the emotional, physical, and personal well-being of the individuals receiving support. I will encourage growth and recognize the autonomy of the individuals receiving support while being attentive and energetic in reducing their risk of harm.



For complete information on the Code of Ethics go to www.opwdd.ny.gov

Planning Vacation?

It's that time of year again when many staff will be taking vacations. Please remember that you can notify people you are away by changing your phone extension greeting and creating an "out of office" automated response for your Outlook email.

Outlook Automated Out Of Office Reply Message

- Office 2007: click on Tools>Out of Office Assistant
- Office 2010: click on File, then Automatic Replies (Out of Office)
- Click on Send automatic replies, then Only send during this time range
- Set the start and end times (eliminates having to remember to turn it off when you return)
- Add your auto reply message(s). You can set different replies for inside and/or outside auto responses.
- Click OK

Change your telephone greeting

- It can be helpful to write out and read the greeting to be sure it is clear, concise, and provides information about who to contact while you are away, when you will return, etc.
- Dial 777, enter your extension and password, then press 3 and follow the prompts.
- You can listen to the greeting after recording, if you wish, and re-record it if you don't like how it sounds.
- Be sure to activate the greeting before you leave the voicemail system.

When you return, deactivate your "out of office" greeting

- Dial 777, enter your extension and password, then press 3 and follow the prompts.

Have a safe and wonderful vacation!

Conference Rooms Reminder

Snafus have been reported by people using Outlook to schedule conference rooms at 150 Van Buren Street, a result of which has been double-booking of the rooms and a scramble to find another available room. When you schedule a meeting in a selected conference room, you will get an e-mail message from the conference room that says either accepted or declined. Watch for the email response: *If the conference room accepted* your invitation – you're all set, the conference room is booked for you. *If you get a decline e-mail* – that means the conference room you tried to schedule is already busy at that time and you'll have to check another one. *If you don't get an e-mail* – it didn't work – call the staff who manages that room for help:

- 2nd floor conference room – maintained by Sunday Godfrey/Sally Carr
- Canalside conference room – maintained by Jeanna Rouland/Jodie Tyler
- Clinic conference room – maintained by Sharon Confer/Brenda Carr
- Day Hab conference rooms (both large and small) maintained by Kari Baker/Sally Carr
- HR conference room – maintained by Jeanna Rouland/Jodie Tyler
- Key Industries conference rooms (both large and small) – maintained by Sally Carr/Mel Austin

From Your Wellness Committee



The Clock is Ticking – Don't Miss Out!

Next Steps to Health allows employees the opportunity to complete wellness activities to earn either the Gold or Silver level to become eligible for a reduced rate in their 2015 medical insurance premium. The deadline to complete your wellness activities is October 1, 2014!

Remember: You must complete the required Biometric Screening which will be coming to the Agency in Mid-September and also complete the Mayo Clinic Health Assessment. A Biometric Screening performed by your doctor will also be accepted.

In addition to the list below, there will also be an opportunity to earn another point by attending the Wayne ARC Wellness Fair on September 9th. More information will be coming soon!

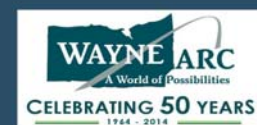
Gold – Complete 4 Wellness Options Silver – Complete 2 Wellness Options

WELLNESS OPTION LIST:

- ◆ Not a Tobacco User? Sign a Tobacco-Free Attestation
- ◆ Complete My Smoke-Free Future at www.RelphHealth.com
- ◆ Complete a Tobacco Cessation Program
- ◆ Be an active member of a fitness center for twice a week for 12 consecutive weeks
- ◆ Participate in a group Fitness program for twice a week for 12 consecutive weeks
- ◆ Complete Walk to Wellness at www.RelphHealth.com (This option available in May)
- ◆ Complete My Fitness Solution at www.RelphHealth.com
- ◆ Regular participation in Weight Loss Program (Weight Watchers, Jenny Craig, etc.)
- ◆ Complete My Weight Solution at www.RelphHealth.com
- ◆ Complete My Stress Solution at www.RelphHealth.com
- ◆ Annual Preventative Well Visit¹ - limit to one (Annual physical, Annual gynecological Exam, Mammogram, Colorectal screening)
- ◆ Receive a Flu Shot in 2014. Our annual Flu Clinic will be available in September
- ◆ Attend a Lunch and Learn Seminar

SAVE THE DATE

Toasting POSSIBILITIES



Date October 24th, 2014
Time 6:30 - 9:30PM
Place Blue Heron Hills Golf Club
Cost \$40 individual \$75 couple

an evening of celebration commemorating
50 Years of Possibilities